# **Distance Learning and State Authorization**

If an institution is offering postsecondary education through distance or correspondence education to students in a State in which it is not physically located or in which it is otherwise subject to State jurisdiction as determined by the State, the institution must meet any State requirements for it to be legally offering distance or correspondence education in that State.

"SARA is an agreement among member states, districts and territories that establishes comparable national standards for interstate offerings of postsecondary distance education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state. SARA is overseen by a National Council and administered by four regional education compacts."



Kansas was approved by the Midwestern Higher Education Compact (MHEC) on November 16, 2014, to join the Midwestern State Authorization Reciprocity Agreement (M-SARA).

http://nc-sara.org/

Southwestern College was accepted as an institutional participant in the SARA initiative through the Kansas Board of Regents (KBOR) on April 7, 2015. http://www.kansasregents.org/academic\_affairs/sara

## Southwestern College is accepting students from all fifty states.

Southwestern College has obtained exemption or authorization for all of our online programs in all 50 states and the District of Columbia.

## Included are the following "States" that have obtained State membership in NC-SARA:

ALABAMA
ALASKA
ARIZONA
ARKANSAS
COLORADO
CONNECTICUT
DELAWARE
DISTRICT OF COLUMBIA
FLORIDA
GEORGIA

HAWAII IDAHO ILLINOIS INDIANA IOWA KANSAS

**KENTUCKY** 

LOUISIANA
MAINE
MARYLAND
MICHIGAN
MINNESOTA
MISSISSIPPI
MISSOURI
MONTANA
NEBRASKA
NEVADA

NEW HAMPSHIRE NEW JERSEY NEW MEXICO NEW YORK NORTH CAROLINA ORTH DAKOTA OKLAHOMA OHIO
OREGON
PENNSYLVANIA
RHODE ISLAND
SOUTH CAROLINA
SOUTH DAKOTA
TENNESSEE
TEXAS

UTAH
VERMONT
VIRGINIA
WASHINGTON
WEST VIRGINIA
WISCONSIN
WYOMING

Southwestern College's current educational activities are not regulated by the following states:

CALIFORNIA MASSACHUSETTS

## For questions about State Authorization compliance, please contact:

Associate Vice President for Academic Affairs for Professional Studies

Michael.Leamey@sckans.edu

### **State Consumer Protection Agency Contacts**

#### Alabama

### Alabama Department of Postsecondary Education

Address: 135 South Union Street

Montgomery, AL 36104 **Phone:** 334-293-4500

Website: <a href="http://www.accs.cc/index.cfm/students/">http://www.accs.cc/index.cfm/students/</a>

Alaska

## Alaska Commission on Postsecondary Education

Address: PO Box 110505 Juneau, AK 99811-0505 **Phone:** 907-465-2962

Website: <a href="http://acpe.alaska.gov/">http://acpe.alaska.gov/</a>

Arkansas

# **Arkansas Department of Higher Education**

Address: 423 Main Street, Suite 400

Little Rock, AR 72201 **Phone:** 501-371-2000

Website: http://www.adhe.edu/Pages/home.aspx

### Arizona

### Arizona Attorney General

Address: 1275 West Washington Street

Phoenix, AZ 85007-2926 Phone: 602-542-5025

Website: <a href="https://www.azaq.gov/contact-us">https://www.azaq.gov/contact-us</a>

### California

## **Bureau for Private Postsecondary Education**

Address: 2535 Capitol Oaks Drive, Suite 400

Sacramento, CA 95833 **Phone:** 916.431.6959

Website: http://www.bppe.ca.gov/about\_us/contact.shtml

#### Colorado

### **Colorado Department of Higher Education**

Address: 1560 Broadway, Suite 1600

Denver, CO 80202 **Phone**: 303-866-2723

Website: <a href="http://highered.colorado.gov/DHE/contact.html">http://highered.colorado.gov/DHE/contact.html</a>

### Connecticut

### **Education & Employment Information Center**

Address: 61 Woodland Street, Hartford, CT 06105-2326 Phone: 800-842-0229

Website: <a href="http://www.ctohe.org/edinfo/">http://www.ctohe.org/edinfo/</a>

#### **Delaware**

### **Delaware Department of Education**

Address: 401 Federal Street (Federal & Loockerman Streets) Dover, Delaware 19901

**Phone:** 302-735-4000

Website: http://dedoe.schoolwires.net/domain/157

### Florida

### **Commission for Independent Education**

Address: 325 W Gaines Street, Suite 1414

Tallahassee, FL 32399-0400 **Phone:** 850-245-3200

Website: <a href="https://prod.flbog.net:4445/pls/apex/f?p=128:5:11870167740605">https://prod.flbog.net:4445/pls/apex/f?p=128:5:11870167740605</a>

Complaint Form: http://www.flboq.edu/contact/\_doc/ComplaintFormRevisedFinal.pdf

### Georgia

### **Nonpublic Postsecondary Education Commission**

Address: 2082 East Exchange Place, Suite 220

Tucker, GA 30084-5305 **Phone:** 770.414.3300

Website: <a href="http://qnpec.org/consumer-resources/">http://qnpec.org/consumer-resources/</a>

### Hawaii

### Department of Commerce & Consumer Affairs, Office of Consumer Protection

Address: 235 South Beretania Street, Suite 801

Honolulu, HI 96813 **Phone:** 808-587-3222

Website: <a href="http://cca.hawaii.gov/contact/">http://cca.hawaii.gov/contact/</a>

#### Idaho

### Idaho State Board of Education

Address: 650 West State St Rm 307

Boise, ID 83702 **Phone:** 208-334-2632

Website: <a href="http://www.boardofed.idaho.gov/contact\_us.asp">http://www.boardofed.idaho.gov/contact\_us.asp</a>

### Illinois

### Illinois Board of Higher Education

Address: 431 East Adams Street, Second Floor

Springfield, IL 62701 **Phone:** 217-782-2551

Website: <a href="http://www.ibhe.org/contactUs.htm">http://www.ibhe.org/contactUs.htm</a>

### Indiana

## **Indiana Commission on Proprietary Education**

Address: Board for Proprietary Education Indiana Commission for Higher Education 101 West Ohio Street, Suite 670 Indianapolis IN 46204

Indianapolis, IN 46204 **Phone:** 317.464.4400

Complaint Form: <a href="http://www.in.gov/che/2744.htm">http://www.in.gov/che/2744.htm</a>

Website: <a href="http://www.in.gov/bpe/2333.htm">http://www.in.gov/bpe/2333.htm</a>

### lowa

### **Iowa College Student Aid Commission**

Address: Attn: Carolyn Small 603 E. 12th Street, FL 5th Des Moines, IA 50319 **Phone:** 515-725-3400

Website: https://www.iowacollegeaid.gov/content/constituent-request-review

Complaint Form: https://www.iowacollegeaid.gov/content/constituent-request-review

#### Kansas

## **Kansas Board of Regents**

**Address:** Private Board of Regents 1000 SW Jackson Street, Suite 520

Topeka, KS 66612-1368 **Phone:** 785.296.3421

Website: http://www.kansasregents.org/students/university\_student\_complaints

Complaint Form: http://www.kansasregents.org/state\_university\_student\_complaint\_form

#### Kentucky

## **Kentucky Council on Postsecondary Education**

Address: Attn: Sarah Levy,

Director of Postsecondary Licensing 024 Capital Center Drive, Suite 320

Frankfort, KY 40601 **Phone:** 502-573-1555

Website: http://cpe.ky.gov/contactus.htm

#### Louisiana

### Louisiana Attorney General, Office of Consumer Protection

Address: 1885 N. Third Street Baton Rouge, LA 70802 Phone: 225-326-6079

Complaint Form: <a href="http://www.ag.state.la.us/Complaint.aspx?articleID=16&catID=15">http://www.ag.state.la.us/Complaint.aspx?articleID=16&catID=15</a>

**Website:** http://www.ag.state.la.us/Article.aspx?articleID=28&catID=0

### Maine

#### **Maine Department of Education**

Address: Maine DOE 23 State House Station Augusta, ME 04333-0023 Phone: 207-624-6600

Website: http://www.maine.gov/doe/contact/index.shtml

## Maryland

### Maryland Higher Education Commission

6 North Liberty Street Baltimore, MD 21201 Phone: 410-767-3300

Website: http://www.mhec.state.md.us/highered/about/Contact%20Us.asp

### Maryland Attorney General Consumer Protection Division

200 St. Paul St., Baltimore, MD 21202

**Phone:** 410-528-8662/888-743-0823

Website: http://www.oag.state.md.us/consumer/

#### Massachusetts

## Massachusetts Board of Higher Education

Address: One Ashburton Place, Room 1401

Boston, MA 02108 **Phone:** 617-994-6950

Complaint Form: http://www.mass.edu/forstudents/complaints/complaintform.asp

Website: <a href="http://www.mass.edu/about/contactus.asp">http://www.mass.edu/about/contactus.asp</a>

#### Michigan

## Licensing and Regulatory Affairs, Bureau of Commercial Services

Address: Office of Postsecondary Services

Proprietary School Unit 2501 Woodlake Circle Okemos MI 48864 Phone: 517-241-3323

Website: http://www.michigan.gov/ag/0,4534,7-164-17331---,00.html

Complaint Form: http://www.michigan.gov/documents/ag/Consumer\_Complaint\_Form\_346645\_7.pdf

#### Minnesota

### Minnesota Office of Higher Education

Address: 1450 Energy Park Drive, Suite 350

St. Paul, MN 55108-5227 **Phone:** 651-642-0567

Website: http://www.ohe.state.mn.us/sPages/oheContact.cfm

Complaint Form: http://www.ohe.state.mn.us/mPg.cfm?pageID=1078

### Mississippi

### Mississippi Commission on College Accreditation

Address: 3825 Ridgewood Road

Jackson, MS 39211 **Phone:** 601-432-6647

Website: <a href="http://www.mississippi.edu/contact/">http://www.mississippi.edu/contact/</a>

Complaint Form: http://www.mississippi.edu/mcca/downloads/studentcomplaintform.pdf

### Missouri

### Missouri Department of Higher Education

Address: 205 Jefferson Street

P.O. Box 1469

Jefferson City, MO 65102-1469

**Phone:** 573-751-2361

Website: http://www.dhe.mo.gov/contactus.php

#### Montana

### Montana Department of Justice, Office of Consumer Protection

Address: 2225 11th Ave.

PO Box 200151

Helena, MT 59620-0141 **Phone:** 406-444-4500

Complaint Form: <a href="https://app.doj.mt.gov/apps/Oscar/default.aspx">https://app.doj.mt.gov/apps/Oscar/default.aspx</a>
<a href="Website:">Website:</a> <a href="https://doj.mt.gov/consumer/consumer-complaints/">https://doj.mt.gov/consumer/consumer-complaints/</a>

### Nebraska

## Nebraska's Coordinating Commission for Postsecondary Education

Address: 140 N. 8th Street

Suite 300

Lincoln, NE 68508 **Phone:** 402-471-2847

**Complaint Form:** <a href="https://ccpe.nebraska.gov/student-complaints-against-postsecondary-institutions">https://ccpe.nebraska.gov/student-complaints-against-postsecondary-institutions</a>

Website: <a href="https://ccpe.nebraska.gov/contact-us">https://ccpe.nebraska.gov/contact-us</a>

#### Nevada

### Commission of Postsecondary Education

Address: 8778 South Maryland Parkway Suite 115

Las Vegas, Nevada 89123 **Phone:** 702-486-7330

Website: <a href="http://www.cpe.state.nv.us/CPE%20Complaint%20Info.htm">http://www.cpe.state.nv.us/CPE%20Complaint%20Info.htm</a>

### **New Hampshire**

### Department of Education- Division of Higher Education- Higher Education Commission

Address: 101 Pleasant Street Concord, NH 03301 Phone: 603-271-0256

Website: <a href="http://www.education.nh.gov/highered/">http://www.education.nh.gov/highered/</a>

### **New Jersey**

New Jersey Department of Education via Division of One-Stop Coordination and Support

**Address:** P.O. Box 542 Trenton, NJ 08625-0542 **Phone:** 609.292.4310

### **New Mexico**

### **New Mexico Higher Education Department**

Address: 2048 Galisteo Santa Fe, NM 87505 **Phone:** 505-476-8400

Website: <a href="http://hed.state.nm.us/">http://hed.state.nm.us/</a>

**New York** 

### New York State Education Department, Office of College and University Evaluation

Address: 89 Washington Ave

Room 969 EBA Albany, NY 12234 **Phone:** 518-474-2593

Website: <a href="http://www.highered.nysed.gov/ocue/contact.htm">http://www.highered.nysed.gov/ocue/contact.htm</a>

Complaint Form: http://www.highered.nysed.gov/ocue/spr/COMPLAINTFORMINFO.html

#### **North Carolina**

Post-Secondary Education Complaints, c/o Assistant Director of Licensure and Workforce Studies, University of North Carolina General Administration

Address: 910 Raleigh Road Chapel Hill, NC 27514 Phone: 919-962-4558

Website: studentcomplaint@northcarolina.edu. The individual may contact UNC General

Administration for further details.

#### **North Dakota**

## Office of Attorney General, Consumer Protection and Antitrust Division

**Address:** Gateway Professional Center 1050 East Interstate Avenue, Ste. 200

Bismarck, ND 58503 **Phone:** 701-328-5570

Website: <a href="http://www.nd.gov/cte/">http://www.nd.gov/cte/</a>

Ohio

### **Ohio Board of Regents**

Address: 25 South Front Street

Columbus, OH 43215 **Phone:** 614-466-6000

Website: <a href="https://www.ohiohighered.org/contact-us">https://www.ohiohighered.org/contact-us</a>

## Oklahoma

## Oklahoma State Regents for Higher Education

Address: 655 Research Parkway, Suite 200

Oklahoma City, OK 73104 **Phone:** 405-225-9100

Complaint Form: http://www.okhighered.org/resources/Student-Complaint-Form/

Website: <a href="https://www.okhighered.org/">https://www.okhighered.org/</a>

### Oregon

## Oregon Student Assistance Commission, Office of Degree Authorization

Address: 1500 Valley River Drive, Suite 100,

Eugene, OR 97401 **Phone:** 800-452-8807

Website: <a href="http://oregonstudentaid.gov/oda.aspx">http://oregonstudentaid.gov/oda.aspx</a>

### **Pennsylvania**

### Division of Higher and Career Education, Pennsylvania Department of Education

Address: 333 Market Street Harrisburg, PA 17126 Phone: 717-783-6788

Complaint Form: http://www.education.pa.gov/Postsecondary-

Adult/College%20and%20Career%20Education/Pages/Students-Complaints.aspx

Website: <a href="http://www.education.pa.gov/Postsecondary-">http://www.education.pa.gov/Postsecondary-</a>

Adult/College%20and%20Career%20Education/Pages/Students-Complaints.aspx

#### Rhode Island

### Rhode Island Board of Governors for Higher Education

Address: Shepard Bldg. Suite 524

80 Washington Street Providence, RI 02903 **Phone:** 401-456-6000

Website: http://www.ribghe.org/contact.htm

### **South Carolina**

### SC Commission on Higher Education

Address: 1122 Lady Street, Suite 300,

Columbia, SC 29201 **Phone:** 803-737-2260

Website: http://www.che.sc.gov/

Complaint

Form: http://www.che.sc.gov/Portals/0/CHE\_Docs/academicaffairs/license/complaint\_procedures\_and\_for

m.pdf

### South Dakota

### South Dakota Office of the Attorney General, Division of Consumer Protection

Address: 1302 E Hwy 14 Suite 1

Pierre SD 57501-8501 **Phone:** 605-773-3215

Website: <a href="http://atg.sd.gov/Consumers.aspx">http://atg.sd.gov/Consumers.aspx</a>

### **Tennessee**

## **Tennessee Higher Education Commission**

Address: 404 James Robertson Parkway, Suite 1900

Nashville, TN 37243-0830 **Phone:** 615-741-3605

Website: http://www.tn.gov/thec/article/consumer-services

Complaint Form: <a href="http://www.tn.gov/assets/entities/thec/attachments/ComplaintForm.pdf">http://www.tn.gov/assets/entities/thec/attachments/ComplaintForm.pdf</a>

#### **Texas**

### Texas Higher Education Coordinating Board, Academic Affairs and Research

Address: 1200 E. Anderson Lane, Austin, TX 78752 - P.O. Box 12788

Austin, TX 78711-2788 **Phone:** 512-427-6101

Website: http://www.thecb.state.tx.us/?objectid=911FED6C-BB8D-FCDF-F1C1A57902BFB8F1

#### Utah

### **Utah Division of Consumer Protection**

Address: 160 East 300 South, 2nd Floor

PO Box 146704

Salt Lake City, Utah 84114-6704

**Phone:** 801-530-6601

**Website:** http://www.dcp.utah.gov/consumerinfo/

Complaint Form: http://consumerprotection.utah.gov/complaints/index.html

#### Vermont

### **Department of Education**

Address: 120 State Street Montpelier, VT 05620-2501 Phone: 802-828-3135

Website: <a href="http://education.vermont.gov/new/html/maincontact.html">http://education.vermont.gov/new/html/maincontact.html</a> Complaint Form: <a href="http://education.vermont.gov/documents/EDU-">http://education.vermont.gov/documents/EDU-</a>

Complaint\_Resolution\_Statement\_for\_Postsecondary\_Education\_Matters.pdf

## Virginia

### State Council of Higher Education for Virginia

Address: 101 N. 14TH St., 10TH FL

James Monroe Building Richmond, VA 23219 **Phone:** 804-225-2600

Complaint Form: http://www.schev.edu/results-

 $\underline{page?indexCatalogue=full\%2Dsite\%2Dsearch\&searchQuery=complaint\&wordsMode=0}$ 

Website: http://www.schev.edu/index/agency-info/contact-us

### Washington

### Washington State Office of the Attorney General

Address: 1125 Washington St SE

P.O. Box 40100

Olympia, WA 98504-0100

**Phone:** 360-753-6200

Website: http://www.atg.wa.gov/file-complaint#Complaint

**West Virginia** 

### West Virginia Council for Community and Technical College Education

Address: 1018 Kanawha Blvd E, Suite 700

Charleston, WV 25301-2800 **Phone:** 304-558-0265

Website: <a href="http://www.wvctcs.org/">http://www.wvctcs.org/</a>

Wisconsin

## Wisconsin Education Approval Board

Address: 201 West Washington Ave., 3rd Floor

Madison, WI 53703 **Phone:** 608-266-1996

Complaint Form: http://eab.state.wi.us/resources/forms/3.01.pdf

Website: http://eab.state.wi.us/resources/contact.asp

Wyoming

## **Wyoming Department of Education**

Address: 2300 Capitol Avenue, Hathaway Building, 2nd Floor

Cheyenne, WY 82002-0050 **Phone:** 307-777-7690

Website: <a href="http://edu.wyoming.gov/downloads/schools/student-complaint-process.pdf">http://edu.wyoming.gov/downloads/schools/student-complaint-process.pdf</a>
Complaint Form: <a href="http://edu.wyoming.gov/downloads/schools/student-complaint-form.pdf">http://edu.wyoming.gov/downloads/schools/student-complaint-form.pdf</a>