



Regroup Instructions - Joining Southwestern Network and SC Emergency

Southwestern College has implemented an emergency alert program for students attending Professional Studies. We highly encourage you to sign up for this service so you will be notified concerning any inclement weather or emergency information related to your studies at Southwestern College. This system will be utilized for critical information updates only.

To sign up:

1. Please go to <https://sckans.regroup.com/signup> to start the sign up process.
2. The link will bring you to the following screen:

Sign In | Call: (775) GRO-UP10

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Please log in or register to continue.

Connect with Facebook

Sign Up

Already a member? Log in

Email Password Log in

Forgot your Password?

First Name

Last Name

Email

Password

55525524

Type the text

Join

3. Using the sign up box on the right please enter first name, last name, email, and the password you want to use for the account. The email address will be your username and will be the primary email address to send emergency messages to. Enter the code at the bottom for security purposes to press join.
4. This will take you to the following screen:

Welcome, Zak Larsen | Log Out

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Settings Account Email | Phone Join a group Group Notifications

Email Preferences

Contact E-mail:

To send messages within a network group, you must have added and confirmed an email address from that network. Add E-mail: Enter a valid email Add

Current Email Addresses:

Choose a primary email address that you would like all messages sent to:

ziarson21@gmail.com Not Confirmed Primary Email Resend Confirmation

Text and Voice Preferences

Contact Phone:

Get group messages sent to your phone(s). Sign up below!

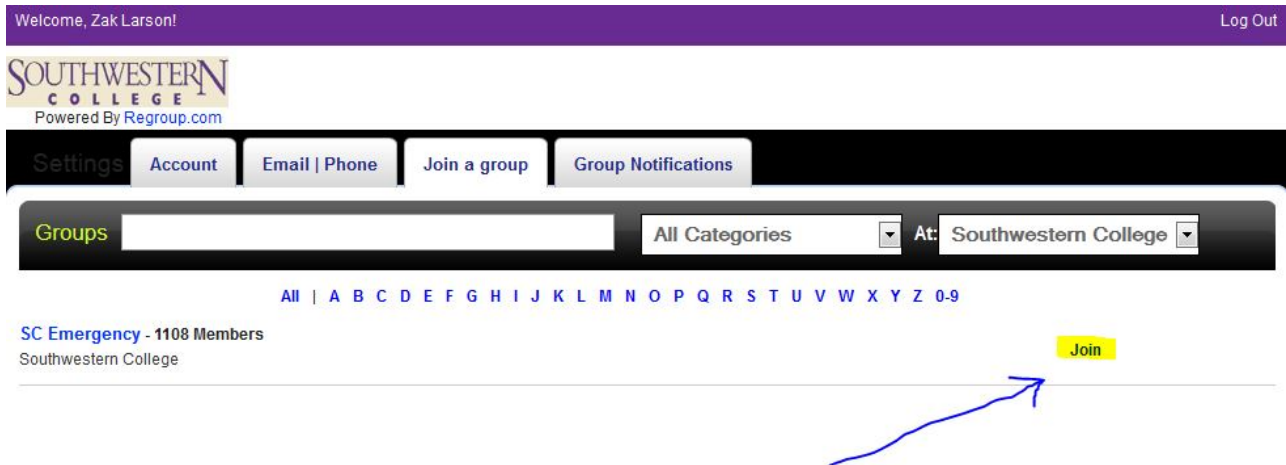
1 Enter a valid number Select carrier Cell Text Voice More | Remove

Ex: 2123456789

It is ok for regroup to send text/voice messages to my phone. Standard rates apply.

Save

- This will bring you to the email | phone tab. Here you can add additional email addresses for notifications, change your primary email address, and add phone numbers to your profile. Please enter your 10 digit phone number and select the phone type. Please check the way you want to receive notification on your phone by selecting Text and/or voice buttons. Remember to **SAVE** your changes.
- Now it is time to select the SC Emergency group. Select the Join a group tab and it will bring you to the following screen:



- Choose the appropriate PS group: Wichita, McConnell, Ft. Riley or All PS.
- At this time you can log out of the system by clicking log out in the top right corner of the screen.
- You will be sent an email from do-not-reply@regroup.com to verify your email address with regroup. Click the link in the email and it will confirm your email identity.
- That concludes your enrollment process.

If you have any further questions please contact the SC Helpdesk:

sc.helpdesk@sckans.edu

620.229.6444