



Transfer Articulation Agreement

Between Heritage College/Institute and Southwestern College Professional Studies

Article I Agreement of Principle

This agreement between **Heritage College/Institute** and **Southwestern College Professional studies** is to provide a smooth curriculum transition for students, allowing them to transfer from **Heritage College/Institute** to **Southwestern College Professional Studies** without loss of credits or duplication of coursework. **Southwestern College Professional Studies** and **Heritage College/Institute** enter into this agreement as cooperating, equal partners who shall maintain the integrity of their separate programs.

Article II Agreement on Communication

Heritage College/Institute and **Southwestern College Professional Studies** agree to cooperate in communication with each other and with common and respective publics concerning the established relationships between the two institutions. Communication may include the development of various kinds of publications to inform people who might benefit personally or professionally from the opportunities provided by this agreement. Institutional and joint efforts in marketing the program and recruiting students may also be pursued. The designated faculty and staff in both institutions will share the information in this agreement with interested and qualified students. Both institutions will provide counseling and advising to current and prospective students, ensuring the student has obtained and understands the appropriate transfer articulation guide (TAG).

Heritage College/Institute and **Southwestern College Professional Studies** further agree to communicate annually concerning any curriculum changes or policies that may affect the agreed upon relationships between programs at the respective colleges. Both **Heritage College/Institute** and **Southwestern College Professional Studies** agree to communicate any plans that might lead to future opportunities for program agreements between the two institutions. Both parties reserve the right to amend or revise, by mutual consent and in writing, this agreement or to change curriculum. Both parties will notify the other of any adverse changes in its accreditation status.

Article III Transfer Elements and Course Equivalency

All coursework presented by students who have attended **Heritage College/Institute** will transfer to **Southwestern College Professional Studies** up to 64 credit hours, with the exception of athletics, physical education or courses identified as developmental/remedial. Students will only be required to complete coursework in their chosen major and competency requirements plus any additional course work needed to reach a minimum of 60 hours of upper division course work and 30 credits from Southwestern College. Students must have a minimum of 124 credit hours to graduate from Southwestern College Professional Studies.

Heritage College/Institute students may apply to the **Southwestern College Professional Studies** program upon completion of their AA,AOS, AAS or AS degree, or within 6 credit hours from completion of their program. Southwestern College also requires all students have a 2.0 GPA or higher.

Courses deemed equivalent between **Heritage College/Institute** and **Southwestern College Professional Studies** will be maintained via a transfer course guide on the Southwestern College Professional Studies website.

Heritage College/Institute and Southwestern College Professional Studies agree to the terms of this agreement, which will be in effect for three years from the date of administrative endorsement, below. Renewal of agreement with appropriate content changes will be discussed at the end of this time period. Renewal of this agreement requires the written consent of both Southwestern College Professional Studies and **Heritage College/Institute** . Transfer literature will be reviewed and updated on an annual basis.

This is the sole agreement between the parties concerning its subject matter and supersedes all prior or contemporaneous verbal or written statements. This agreement can only be amended in writing and signed by authorized representatives of both parties.

Southwestern College – Professional Studies

Heritage College/Institute

Dr. James A Sheppard
Vice President for Academics

Date

Shannon Beeler
President

Date