



Criminal Justice Organizations: Administration & Management

CJUS 430 [Section]

Southwestern College Professional Studies

COURSE SYLLABUS

I. Course Catalog Description

This course introduces learners to endemic and emerging administrative problems and issues confronting the criminal justice agency. Learners will describe, analyze, and synthesize contemporary management problems and issues in a criminal justice organization. Modern management concepts significant to criminal justice organizations will be reviewed.

II. Required and Supplementary Instructional Materials

Stojkovic, S., Kalinich, D., & Klofas, J. (2012). *Criminal Justice organizations: Administration and management* (5th ed.). Belmont, CA: Wadsworth, Cengage Learning

III. Learning Outcomes

Learning outcomes describe the knowledge, skills, values, and attitudes that learners gain as the result of a particular learning experience. Southwestern College Professional Studies has learning outcomes specific to each program of study that are in line with the institutional outcomes of critical thinking, ethical reasoning, leadership, communication, and career preparation. Course outcomes support program outcomes and are listed below.

Upon successfully completing this course, the learner will be able to:

1. Analyze the functions of criminal justice organizations.
2. Evaluate key administrative problems and issues for a criminal justice agency.
3. Discuss key concepts in criminal justice administration and management.

At the end of the course, learners may vary in their ability to achieve these outcomes. You are more likely to achieve these outcomes only if you attend class and/or online activities as required by the syllabus, complete the requirements for all assignments to the best of your ability, participate actively in class activities and group work as directed, and study diligently for exams.

IV. Course Policies

Students are expected to read and abide by the course policies found in the instructor-specific syllabus located in the Blackboard course.

V. Course Requirements:

Requirements	Number of Assignments	Points Possible	Percent of Grade
Discussions	6	330	33%
Writing Assignments	5	380	38%
Quizzes	5	190	19%
Final Exam	1	100	10%
Total Points		1000	100%

VI. Course at a Glance:

Unit	Reading & Preparation Activities	Graded Work Due
1	<ul style="list-style-type: none">• Read Stojkovic chapters 1-3	<ul style="list-style-type: none">• Unit 1 Discussion• Unit 1 Quiz
2	<ul style="list-style-type: none">• Read Stojkovic chapters 4-6	<ul style="list-style-type: none">• Unit 2 Discussion• Unit 2 Quiz• Unit 2 Writing Assignment
3	<ul style="list-style-type: none">• Read Stojkovic chapters 7-9	<ul style="list-style-type: none">• Unit 3 Discussion• Unit 3 Quiz• Unit 3 Writing Assignment
4	<ul style="list-style-type: none">• Read Stojkovic chapters 10-12	<ul style="list-style-type: none">• Unit 4 Discussion• Unit 4 Quiz• Unit 4 Writing Assignment
5	<ul style="list-style-type: none">• Read Stojkovic chapters 13-15	<ul style="list-style-type: none">• Unit 5 Discussion• Unit 5 Quiz• Unit 5 Writing Assignment
6	<ul style="list-style-type: none">• Review all assigned readings	<ul style="list-style-type: none">• Unit 6 Discussion• Unit 6 Writing Assignment• Unit 6 Final Exam

VII. Other Policies and Requirements

Follow this link to the Southwestern College Professional Studies [Standard Syllabus](#) in Blackboard. You may be required to log in.