



REQUEST FOR ACADEMIC RECORD NAME CHANGE

Learner Name (Last, First, MI)

Learner Identification Number

An official name change request must be accompanied by reason and approved documentation.

Reason (Select One):

- Marriage
- Divorce
- Other _____

Documentation Provided (Select One):

- Marriage License
- Drivers License (with SSN listed)
- Social Security Card
- Court Order
- Divorce Papers: First & Last Page with name change and judge signature

New Legal Name (Last, First, MI)

Date

Please return completed form with approved documentation to your Academic Success Coach.

Documentation:

For Office Use Only: