

**Southwestern College
and
Hutchinson Community College**

Fire Science and Business Quality Management Memorandum of Agreement

Introduction

This agreement formally recognizes that **Southwestern College** and **Hutchinson Community College** are active educational partners in providing educational opportunities for currently enrolled and potential students of our combined institutions. **Southwestern College** and **Hutchinson Community College** share a commitment to increasing opportunities for student access to and success in higher education. Agreement to this partnership requires a commitment by both institutions to facilitate a student's ability to transfer into an undergraduate degree program without jeopardizing the intended mission and stated goals of either institution.

Purpose

This agreement defines a structure through which articulation on all levels can be supported. This agreement is specifically designed to allow for maximum transfer of credit and a seamless transition for students earning an associate degree. Development and distribution of all transfer articulation products (e.g. brochures, checklists or transfer guides) are the responsibility of **Southwestern College**. **Southwestern College** will honor the input from **Hutchinson Community College** so that the most efficient transfer possible may be achieved for the student. **Southwestern College** and **Hutchinson Community College** agree to develop a working plan which may include:

1. Creation and implementation of transfer material.
2. Counselor/advisor and faculty interchange.
3. Determination of location and method of distributing advisement information.
4. Distribution of transfer information on the Internet including the ability to electronically link both institutions through their transfer websites.

Transfer Elements

1. All coursework presented by students who have attended **Hutchinson Community College** will transfer to **Southwestern College**, with the exception of varsity athletics or courses identified by the first institution as developmental/remedial. A maximum of 64 hours earned at two-year colleges will apply to the bachelor's degree. Students transferring with an associate degree from **Hutchinson Community College** will not be required to take any further general education course work if they have already completed English Composition I and II as well as a college level math course (preferably College Algebra).). Students will only be required to complete coursework in their chosen major plus any additional course work needed to reach a minimum of 60 hours of upper division course work. Students must have a minimum of 124 credit hours to graduate from **Southwestern College**.
2. **Hutchinson Community College** students may apply to **Southwestern College** program with 30 hours of credit. Although **Southwestern College** programs only require a minimum of 30 earned hours before entrance, it is preferable that **Hutchinson** students enter with an AA, AS, or AAS from **Hutchinson Community College**. The Hutchinson general education coursework completes the Southwestern College general education program requirements.

Hutch Community College Fire Science (AAS)	Southwestern College Business Quality Management (BS)
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Required Courses ED 105 Success Seminar/College Orientation SH 101 Public Speaking Must complete one of the following: BA 108 Business Math MA 105 Intermediate Algebra MA 106 College Algebra Must complete one of the following: CH 101 General Chemistry BI 101 General Biology Must complete one of the following: EN 107 Business English EN 100 English Composition 1B EN 101 English Composition 1A EN 103H English Composition 1H EN 108 Technical Writing Must complete one of the following: PS 100 General Psychology PS 101 Human Relations SO 100 Fundamentals of Sociology Must complete all listed courses: EM 110 Emergency Medical Technician FS 102 Construction Methods and Materials FS 103 Introduction to Fire Protection and Suppression FS 104 Fundamental of Fire Prevention FS 106 Vehicle Extrication FS 110 Firefighter I FS 113 Firefighter II FS 120 Wildland Firefighter Type 2 FS 122 Incident Command System (NWCG) FS 130 Intro to Fire Grounds Strategy and Tactics FS 150 Hazardous Materials Operational Level FS 201 Fire Administration I FS 203 Fire Hydraulics Fire Science Elective (6/7 hours) 64 Total Hours	Required Major Courses BQM 301 Business Quality Management BQM 310 Team Management BUS 394 Marketing BQM 320 Organizational Leadership BQM 432 Accounting for Management BQM 444 Project Management BQM 450 Statistical Techniques Required Common Courses HRD 210 Entrance Seminar (1 credit hour) ENG 420 Business and Administrative Communication BQM 427 Professional Communication and Presentation BUS 337 Business Ethics BUS 445 Management Decision Making LAS 499 Responsibility for the Future BQM 425 Research Project
	43 Hours
	17 hours of elective classes will need to be taken for the 60 hour 4 year university/college requirement to be met.
	124 Total Hours needed to graduate

Equivalency Chart

Hutchinson Community College

Southwestern College

EN101 English Composition IA	PSC 225 Composition I
EN 102 English Composition II	PSC 226 Composition II
SH101 Public Speaking	PSC 227 Interpersonal Communication or PSC 242 Speech
MA 106 College Algebra	PSC 229 College Algebra

3. Students from **Hutchinson Community College** will be guaranteed admission to any chosen program offered through **Southwestern College** upon satisfaction of all other conditions for admission, as stated in the **Southwestern College** catalog. **Southwestern College** admission requirements include:

- High school graduation or GED;
- A minimum of three years work experience (or satisfactory interview with the director of academic affairs explaining why this can be waived).

4. Upon completion of the bachelor's degree, the associate degree will be listed on the baccalaureate transcript. **Southwestern College** will honor this agreement with all associate degree granting institutions currently accredited or in candidacy status by regional or national accrediting bodies recognized by the U.S. Department of Education. **Hutchinson Community College** agrees to notify **Southwestern College**, of any adverse changes in its accreditation status. Transfer literature for degrees offered at **Southwestern College**, will be provided upon request by contacting the Professional Studies administrative offices.

No financial implications concerning the transfer or exchange of cash, equipment, or real estate is intended or implied by this agreement. **Southwestern College** and **Hutchinson Community College** are separate and independent institutions of higher education and intend to remain so. The administrators of **Southwestern College** and **Hutchinson Community College** are authorized to prepare and implement plans of action and procedures necessary to effect this agreement.

Longevity of Agreement

This agreement will be in effect for three years from the date of administrative endorsement, below. Renewal of agreement with appropriate content changes will be discussed at the end of this time period. Renewal of this agreement requires the written consent of both **Southwestern College** and **Hutchinson Community College**. Transfer literature will be updated on an annual basis.

Southwestern College

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