

**Southwestern College**  
**and**  
**Butler County Community College**

**Criminal Justice Memorandum of Agreement**

**Introduction**

This agreement formally recognizes that **Southwestern College** and **Butler County Community College** are active educational partners in providing educational opportunities for currently enrolled and potential students of our combined institutions. **Southwestern College** and **Butler County Community College** share a commitment to increasing opportunities for student access to and success in higher education. Agreement to this partnership requires a commitment by both institutions to facilitate a student's ability to transfer into an undergraduate degree program without jeopardizing the intended mission and stated goals of either institution.

**Purpose**

This agreement defines a structure through which articulation on all levels can be supported. This agreement is specifically designed to allow for maximum transfer of credit and a seamless transition for students earning an associate degree. Development and distribution of all transfer articulation products (e.g. brochures, checklists or transfer guides) are the responsibility of **Southwestern College**. **Southwestern College** will honor the input from **Butler County Community College** so that the most efficient transfer possible may be achieved for the student. **Southwestern College** and **Butler County Community College** agree to develop a working plan which may include:

1. Creation and implementation of transfer material.
2. Counselor/advisor and faculty interchange.
3. Determination of location and method of distributing advisement information.
4. Distribution of transfer information on the Internet including the ability to electronically link both institutions through their transfer websites.

**Transfer Elements**

1. All coursework presented by students who have attended **Butler County Community College** will transfer to **Southwestern College**, with the exception of varsity athletics or courses identified by the first institution as developmental/remedial. A maximum of 64 hours earned at two-year colleges will apply to the bachelor's degree. Students transferring with an associate degree from **Butler County Community College** will not be required to take any further general education course work if they have already completed English Composition I and II as well as a college level math course (preferably College Algebra). Students will only be required to complete coursework in their chosen major plus any additional course work needed to reach a minimum of 60 hours of upper division course work. Students must have a minimum of 124 credit hours to graduate from **Southwestern College**.
2. **Butler County Community College** learners may apply to **Southwestern College** program with 30 hours of credit. Although **Southwestern College** programs only require a minimum of 30 earned hours before entrance,

it is preferable that **BCCC** students enter with an AA, AS, or AAS from **Butler County Community College**. The **CC** general education coursework completes the Southwestern College general education program requirements.

### Criminal Justice

Butler County Community College	Southwestern College
<p><b>General Education Courses</b>            EG 101 English Comp I            EG 102 English Comp II            SP 100 Public Speaking <u>or</u>            SP 102 Interpretational Communication</p> <p><b>Science and Math</b> (7 credit hours)            MA 131 (or above) Math Requirement            Lab Science Requirement</p> <p><b>Social/Behavioral Science</b> (9 credit hours)</p> <p><b>Humanities/Fine Arts</b> (9 credit hours)</p> <p><b>Physical Education</b> (1 credit hours)</p> <p><b>Required Courses</b> (15 credit hours)            AJ102 Intro to Administration of Justice            AJ 104 Law Enforcement Operations and Procedures  <u>or</u>            AJ 109 Intro to Corrections            AJ 204 Criminal Law            AJ 103 Agency Administration            AJ 212 Criminology</p> <p><b>Related Electives</b> (12 credit hours)</p>	<p><b>Required Major Courses</b>            CJUS 300 Foundations of Criminal Justice            CJUS 315 Perspectives in Policing            CJUS 325 Criminal Investigation Techniques            CJUS 335 Correctional Theory and Practice            CJUS 400 Criminology and Deviant Behavior            CJUS 425 Criminal Law and Procedure            CJUS 430 Criminal Justice Organizations            Administration and Management            CJUS 440 Special Topics in Criminal Justice</p> <p><b>Required Common Courses</b>            HRD 210 Entrance Seminar (1 credit hour)            ENG 420 Business and Administrative Communication            BQM 427 Professional Communication and Presentation            BUS 337 Business Ethics            BUS 445 Management Decision Making            LAS 499 Responsibility for the Future            BQM 425 Research Project</p> <p><b>Recommended Electives</b>            CJUS 340 Criminal Justice Ethics            CJUS 451 Computer Forensics &amp; Cyber Crime            SMGT 424 Terrorism-Motivations and Adversaries            BQM 320 Organizational Leadership            SMGT 411 Loss Prevention &amp; Crime Prevention            HRD 325 Developing Workforce Talent            SOCS 320 Adults in Transition</p>
62 Total Hours	62 Hours
	124 Total Hours needed to graduate

3. Students from **Butler County Community College** will be guaranteed admission to any chosen program offered through **Southwestern College** upon satisfaction of all other conditions for admission, as stated in the **Southwestern College** catalog. **Southwestern College** admission requirements include:

- High school graduation or GED;
- A minimum of three years work experience (or satisfactory interview with the director of academic affairs explaining why this can be waived).

4. Upon completion of the bachelor’s degree, the associate degree will be listed on the baccalaureate transcript.

**Southwestern College** will honor this agreement with all associate degree granting institutions currently accredited or in candidacy status by regional or national accrediting bodies recognized by the U.S. Department of Education. **Butler County Community College** agrees to notify **Southwestern College**, of any adverse changes in its accreditation status.

Transfer literature for degrees offered at **Southwestern College**, will be provided upon request by contacting the Professional Studies administrative offices.

No financial implications concerning the transfer or exchange of cash, equipment, or real estate is intended or implied by this agreement. **Southwestern College** and **Butler County Community College** are separate and independent institutions of higher education and intend to remain so. The administrators of **Southwestern College** and **Butler County Community College** are authorized to prepare and implement plans of action and procedures necessary to effect this agreement.

**Longevity of Agreement**

This agreement will be in effect for three years from the date of administrative endorsement, below. Renewal of agreement with appropriate content changes will be discussed at the end of this time period. Renewal of this agreement requires the written consent of both **Southwestern College** and **Butler County Community College**. Transfer literature will be updated on an annual basis.

**Southwestern College**

**Butler County Community College**

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 Karen L. Pedersen, Ph.D. (date)  
 Vice President for Professional Studies

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 Jacqueline Vietti, Ph.D (date)  
 President, Butler Community College

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